



Board Meeting Agenda

Meeting Title: Regular Meeting of the Board of Directors

Date: March 13, 2025

Time: 6:00 p.m.

Location: 168 N Mesa Street; Fruita, CO 81521

Agenda:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Citizen Comments/Requests
This section is set aside for the Board of Directors to listen to comments by the public regarding items that do not otherwise appear on the agenda. Generally, the Board of Directors will not discuss the issue and will not take official action under this section of the agenda. Please limit comments to a five-minute period.
4. Disclosure of Conflict of Interest
5. Approval of:
 - Regular Board minutes from 2/13/2025
 - Special Board minutes from 3/5/2025
 - Bills
 - Financial Report
 - Resolution 3/13/2025 – February 2025 Write Off's
6. Reports/Updates
 - Administrative
 - Chief(s)
 - Officer(s)
 - Union #5265
7. New Business
 - Resolution 3/13/2025-1 – Cancellation of Election and Declaration Deeming Candidates Elected
 - Station 32 High Bay Lights- Replacement
 - Sell of the F550 Chassis
8. Old Business
9. Adjourned

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CALL MEETING TO ORDER

The regular meeting of the Board of Directors with the Lower Valley Fire Protection District was called to order by Board President, Cullen Purser. Advance public notice of this meeting was posted in three separate public spaces. The roll call was taken; the following board directors were present: Cullen Purser, Cliff Gray, Jesse Mease, Mark Bonella, and Jeff Phillips. Others in attendance: Fire Chief Matt Katzenberger, Deputy Chief Gary Mulkey, Adam Compton, John “JD” Dawson, Reese Norton, Skylar Smith, Kaden Fife, Diana Manzanaras, and Mahea Rodriguez.

PLEDGE OF ALLEGIANCE

Mark Bonella led the Pledge of Allegiance.

CITIZENS COMMENTS/REQUESTS

None.

DISCLOSURE OF CONFLICT OF INTEREST

None.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Jeff Phillips motioned to accept the board minutes from 01/09/2025; seconded by **Jesse Mease**. The **motion** was passed with 5 votes.

APPROVAL OF EXPENSES

Diana rendered the information reporting the expenses from January 1, 2025, through January 31, 2025, totaled \$58,400.72. **Jesse Mease** questioned the \$500.00 consulting fee to Frank Cavaliere, asking how long the district would be paying this expense. **Chief Katzenberger** informed the Board that **Travis Holder** is close to meeting his required certifications, thus the consulting fee will no longer be needed. In addition, the **Chief** would like to have this fee negotiated down to \$250.00, stating the district is not receiving \$500.00 worth of time and services. Next, **Jesse Mease** asked for clarification on the expense “New Pig” for \$681.89. **Chief Katzenberger** explained that New Pig is the name of the company that specializes in hazmat and hazmat supplies. No other questions were asked by the Board.

Jeff Phillips made a **motion** to accept the bills for January 2025; seconded by **Cliff Gray**. The **motion** was passed with 5 votes.

APPROVAL OF FINANCIAL REPORTS

Diana reports the total balance in our bank accounts, including cash on hand as of January 31, 2025, is \$3,517,236.97. The interest for the month of January

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2025 is \$13,636.05. The YTD interest accrued is \$13,636.05. January's Mesa County Statement of Collections totaled \$138,696.88.

Mark Bonella made a **motion** to accept the Financial Statement for January 2025; seconded by **Jeff Phillips**. The **motion** was passed with 5 votes.

APPROVAL OF AMBULANCE BILLING RESOLUTIONS

Mahea reports that the billing write-offs for January 2025 totaled \$145,927.43. Accounts sent to collections in January 2025 totaled \$7,169.48. **Mark Bonella** questioned the dollar amount of the resolutions, as he perceived it to be increasing in large quantities over the last few months. **Chief Katzenberger** explained how contractually, we cannot collect on insurance write-offs or adjustments from patients. As an entity that accepts Medicare/Medicaid payment assignments, we are contractually obligated to write off the amounts not allowed by Medicare/Medicaid, and commercial insurance. This is separate from self-pay/uninsured patients, which includes copays and deductibles. Those amounts, if left unpaid, are turned over to our collection agency, AR Services (aka A1 Collections). **Chief Katzenberger** also mentioned that our call volume has increased, thus increasing the resolution amounts. These dollar amounts are still in line with the percentages the district has received over the last few years. **Mahea** confirmed that the amounts listed in the contractual portion on the resolution sheet are contractual obligations that cannot be collected from patients. She also confirmed these amounts are within the current billing cycle of 30-45 days from the date of service.

Jesse Mease made a **motion** to approve the resolutions and write-offs for January 2025; seconded by **Jeff Phillips**. The **motion** was passed with 5 votes.

ADMINISTRATIVE REPORTS

Mahea reports that the ambulance billing income for January 2025 totaled \$92,407.63 (money in the bank). **Diana** provides the Board with an election update. A call for nominations has been posted and published across several different platforms. Currently, LVFD has two applicants. February 28, 2025, is the last day for self-nominations and acceptance forms. If no one runs against the two current applicants, the district will be saving money from not having to hold an official election.

FIRE CHIEF REPORT

Chief Katzenberger reports that he was invited by the Fruita Chamber to speak at their Coffee & Community Connections Event last month. **Chief Katzenberger** learned that our community is not well informed about our department and there are misconceptions about the structure of LVFD. The attendees that were present at the event were surprised to learn about LVFD's call volume, staffing standards, and the annual budget. As a result of that event,

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the owner of Fruita Living Magazine would like to run a series of articles that would allow us to educate the community and residents of Fruita about our department. This would serve as a marketing platform, laying the foundation of information about our district for the taxpayers on what exactly our department and our staff do for the community. Then, when the need arises to increase taxes or mill levies, the community is aware of how their tax dollars impact our district. The owner of the magazine, Rick, will be here on 02/18/2025 to meet with **Chief Katzenberger** for their first interview and that will include a station tour and applicable photos. In the first article, **Chief Katzenberger** desires to list dates for community meetings, for both the Fruita and Loma stations for community members to attend and learn about the ins and outs of what we do. **Jesse Mease** inquired about direct mailings in addition to community meetings. **Chief Katzenberger** stated he is looking into that as well. He would also like to investigate options for hiring a consulting firm to assist with these concerns. He states that Clifton Fire and Plateau Valley Fire have been using consulting firms for a few months and they're already seeing many benefits. Hiring a firm would ensure the process is done correctly and is not taking time away from the department to work on a project of this scale – writing and compiling of surveys, direct mailings, gathering population data, call densities, etc. All of this goes into a 20-year plan for our district. Next, **Chief Katzenberger** provides an update on the T-Mobile tower. T-Mobile would like to continue with their plan, however, they pushed back their original date until 2027. Thus, discussion will resume at the end of 2026. Next, Xcel Energy has their transmission lines running underneath our building, which is a code violation. This was discovered by FAA as they were looking to replace their communication power poles and incidentally, they located our transmission lines as a result of doing their pole locates. **Chief Katzenberger** found several documents relating to this, as well as documentation in board minutes from January and February 2014; however, neither he nor Xcel could locate written documentation allowing or disallowing this to happen. The representative from Xcel was initially saying that the building would need to come down, however after holding an in-person meeting at the station, two alternative solutions were discussed. 1) Xcel will remove the dead pine tree and replace it with a pole. They will run a line down to access the transformer, through our legal easement and Xcel would bore from Mulberry back to the transformer, and then they can tie it around the building. 2) The City of Fruita discussed with Xcel about putting all this through the alleyway underground, which would tie it back around to the Mesa St side. Either way, the current lines will be abandoned, and new ones will be rerouted. This is considered resolved. Next, **Chief Katzenberger** discusses the implementation of LVFD's fitness policy that includes annual physicals and follows the NFPA (National Fire Protection Association) guideline standards. Throughout 2025, the physical will be

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optional to staff. This allows ample time (1 year) to practice, prepare and measure their current fitness levels for when the physical becomes mandatory in 2026. In 2026, there will be ramifications if they do not pass. Failing the fitness standard becomes a liability to the department, however, employees that fail the assessment will be granted an opportunity to remediate. They will be on modified duty for 90 days while the remediation is taking place. If they're still unable to meet the standard requirements after the 90-day remediation period, they would no longer be employed with LFVD. This is a treadmill test called The Bruce Protocol, which is used to assess cardiovascular fitness and diagnose potential heart conditions. It involves gradually increasing the workload on a treadmill over a predetermined period. This will establish baselines every year that will start to build individualized trends. This is for the employee's protection through the Cardiac Trust and designed to detect cardiac issues while those issues are still able to be treated and resolved in the early stages. From a financial standpoint, **Chief Katzenberger** has reached out to our workman's compensation provider and inquired about potential medical events that may happen during the testing, specifically to our part-time providers, as full-time employees are covered under their medical plans. He also reached out to the district's lawyer, Michael Santos, regarding what a modified duty shift would entail – will there be different levels of failure which would result in different levels of modified duty? Next, **Chief Katzenberger** announced that **Greg Reynolds** resigned due to personal matters, and he has relocated to the Front Range to be near family. His last day was February 7, 2025. We had 3 internal applicants apply for the open full-time position and testing was held on February 11, 2025. **Anton Knepprath** was selected to fill the position with a start date of March 11, 2025. **Anton** has previous BLM experience and was recently selected as LVFD's Rookie of the Year for 2024. Lastly, **Chief Katzenberger** discusses a federal law that went into effect in July of 2024 for all governmental agencies regarding ADA (Americans with Disabilities Act) compliance for our website postings. The law requires all online interactions to be 100% ADA compliant. One of the challenges for our district is having signatures obtained (on the board meeting minutes, for instance), and then scanning those documents and finding that scanned documents cannot be edited. We're currently about 60% compliant with our website. **Thomas Creel** and **Travis Holder** are continuing to work on the remaining 40% to get us to full compliance. With that, there will be two changes starting next month. 1) The budget update will be a report out of Quickbooks, which will look much different than the current format from Excel, and 2) We'll be obtaining e-signatures using an electronic DocuSigner function. There will most likely be a fee involved with this, so **Chief Katzenberger** is looking for the best financial option. The district does not have a choice but to go this route to avoid potential fines, which we are currently at risk for. Also, **Chief**

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Katzenberger states there is a company called Civics Plus that utilizes AI tools to convert documents much more quickly and ensures documents are ADA compliant. The AI tool would be built for our specific website, so any future uploads to the website would be automatically converted to ADA compliancy. Civics Plus has a lot of government clients, so this route looks like the best option for us. **Chief Katzenberger** has not yet received a quote, however, their base pricing is expected to be around \$2000 a year.

DEPUTY CHIEF REPORT

Deputy Chief Mulkey reports on training updates. In 2024, there were 166 training days and 2,200 training hours that staff completed. **Deputy Chief Mulkey** is also working on training consistency and compliance within the department by tracking all the training that is required, as well as capturing and recording their completions. He reports that staff are looking forward to the physical fitness changes and they're already setting goals for improvement. Next **Deputy Chief Mulkey** states that we responded to 246 calls in January last month. That is a 26% increase from January 2024. A large part of that is the number of illnesses afflicting the valley right now. Lastly, **Deputy Chief Mulkey** updates the board on the EMS Provider Grant. He and **Chief Katzenberger** submitted that grant today. The grant is worth \$139,000 and that is their portion of the 50% match that we will receive.

OFFICERS REPORT

Captain Adam Compton congratulates **Kaden Fife** on passing his recent DOT engineering certification. **Adam** also congratulated **Reese Norton** on her recent graduation and obtaining her BS degree; she is now a Registered Nurse. Next, **Adam** discusses alternative funding that the officers are exploring. There are devices that can help progress and expand the in-house services that we would be able to offer in the field for EMS patients. Some of the devices are CPR related, and others are for basic needs such as reliable thermometers.

UNION 5625 REPORT

Kaden Fife reminds the board of the upcoming survey. The board would like to see most of the same questions included in this year's survey to measure the responses from the previous year's responses. This will help determine if good changes were made and what may still need improvement. **Kaden** agreed with the board, and confirmed that the questions will be the same, with the possibility of a new question or two added in addition to.

NEW BUSINESS

None.

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OLD BUSINESS

Chief Katzenberger discusses the old business of the 2015 GMC Ambulance that is for sale. He states the ambulance was moved from Loma Station to Station 31 to have it exposed to new traffic. Mr. Brach has offered to include it in their auction next month. He would sell it as-is and has agreed to not take commission on the sale. **Chief Katzenberger** would like to agree on a reserve price for the ambulance. Previously, it was listed for \$19,000.00 which was initially the low end. **Chief Katzenberger** reminds the board of their previous discussions regarding the vehicle parameters (without a cot) and how that price was determined. He does not believe \$19,000 is a realistic price for the auction. Another option would be to list the ambulance on eBay. An additional thing to consider is the batteries are several years old and would need to be replaced. Right now, it's plugged into the maintainer. We're also still paying for the insurance. **Chief Katzenberger** researched some sale comparisons last week as well, which ranged from \$5,100 to \$16,800 with similar specifications. The board agrees to reducing the price and listing it in Mr. Brach's auction for a sale between \$8,000 and \$12,000.

Jesse Mease motioned to amend the sale price of the 2015 GMC Ambulance for a minimum of \$8,000; seconded by **Mark Bonella**. The **motion** was passed with 5 votes.

ADJOURNMENT

Jesse Mease made a **motion** to adjourn. All in favor with 5 affirmative votes.

Lower Valley Fire Protection District **Special Session Meeting – March 5, 2025**

CALL MEETING TO ORDER

The Special Session Meeting of the Board of Directors of the Lower Valley Fire Protection District was called to order by Board President **Cullen Purser** at 6:00pm. Advance notice of the meeting was provided. The role call was taken, the following directors were present: **Cullen Purser, Mark Bonella, Jeff Phillips, and Cliff Gray**. Others in attendance: **Chief Matt Katzenberger, Thomas Creel, Beau Schmalz, and Jesse Stocking**.

PLEDGE OF ALLEGIANCE

Cullen Purser led the Pledge of Allegiance.

CITIZENS COMMENTS/REQUESTS

None.

DISCLOSURE OF CONFLICT OF INTEREST

None.

NEW BUSINESS

Chief Matt Katzenberger discusses with the board new business regarding mechanical concerns on the Green Brush Truck. He presents options for its replacement, including quotes in a separate document. Of the three options presented – 1) Repair options; 2) Re-Chassis option; or 3) Sell as-is option. He recommends the re-chassis option. **Chief Matt Katzenberger** states this makes the most financial sense long term and it's an inexpensive way to get a brand-new truck versus ordering a new truck. There are also no reliable used trucks on the market right now, and fixing the truck is a short-term solution. **Kaden Fife** has researched and called many dealers looking for a chassis that fits our specifications. He found one available in American Fork, Utah. It's an extended cap, 4-wheel drive chassis. The dealer agreed to hold it for us until Tuesday, 03/11/2025, therefore urgently holding this special meeting tonight. Anticipating the approval of this option, **Chief Matt Katzenberger** arranged for pick-up of the new chassis for later this week (weather pending), and Pine Country is prepared to start on the new chassis on 03/10/2025. He is still working on scheduling the new decals and striping. With the crews' help, including stripping the equipment out of the green truck, all the details are in place so ensure the truck is back in service by end of next week. **Chief Matt Katzenberger** states that \$95,000 will cover all the costs associated with the re-chassis option. Next, he presents the finances for supporting

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this purchase. The engineers have been working on the water tender replacement build, which was budgeted at \$550,000. It was determined that this price was too conservative as it will be under \$400,000. Thus, the budget was adjusted to reallocate those funds from the water tender to the new chassis, without obtaining funds from a new source.

Mark Bonella motioned to accept the re-chassis option for the maximum price of \$95,000; seconded by **Jeff Phillips**. The motion was passed with 4 affirmative votes.

ADJOURNMENT

Cullen Purser made a **motion** to adjourn. All in favor with 4 votes.

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Expenses by Vendor Detail
February 01 - February 28, 2025

Adobe Acrobat	\$	44.97	MERGE MULTIPLE FILES INTO A SINGLE PDF PROGRAM
Air Method	\$	99.00	EDUCATION MATERIALS - EMT REFRESHER
Amazon	\$	194.07	QTY OF 8 BOOKS ON TEAM BUILDING (\$126.08) & TWIN SIZE BED FRAME (\$67.99)
American Airlines	\$	517.37	TRAVELING FOR CLASS
Balanced Rock Counseling, LLC	\$	300.00	FEB / MARCH PEER SUPPORT MONTHLY RETAINER
Best Buy	\$	219.97	MONITORS
Bound Tree Medical, LLC	\$	1,391.38	CURAPLEX EXT. SET; IV CATHETER; NEBULIZER; DEFIB PADS & MORE MED SUPPLIES
Braun NW, Inc.	\$	210.94	AMB# 3116 - WINDOW TRIM RING DOOR & WINDOW SLIDER
CEBT	\$	38,234.26	FEB 2025 CEBT MED; DENTAL; VISION; LIFE & EAP COVERAGE
CenturyLink	\$	120.79	FEB / MAR 2025 LOMA MODEM SRVC
City Of Fruita (1)	\$	64.67	JAN 2025 SEWER UTIL. AT FRUITA STATION
City Of Grand Junction (1)	\$	8,888.83	FEB 2025 - 911 DISPATCH MONTHLY BILLING
CMC Rescue	\$	1,475.00	CMC ROPE RESCUE TECHNICIAN I / II COURSE
Colorado Div. of Fire Prevention	\$	465.00	AWARENESS; QTY OF 1 FIRE OFFICER I; QTY OF 1 FIRE FIGHTER II; QTY OF 1 FIRE & ER SRV & QTY OF 2 DRIVER OPERATOR PUMPER
Colorado State Fire Chiefs (1)	\$	1,480.00	2025 CSFC MEMBERSHIP
Column, PBC	\$	67.38	CALL FOR NOMINATIONS NOTICE - BOARD ELECTION
Deluxe for Business	\$	175.47	BANK DEPOSIT BOOKS
Diesel Performance	\$	329.56	BRUSH TRK FROM BLM - ENGINE / EXHAUST INSPECTION
eBay	\$	26.95	KERSHAW KNIVES KNIFE
EPSON	\$	24.69	INK MAINTENANCE BOX
Family Health West (2)	\$	625.00	QTY OF 5 NEW EMPLOYEE SCREENING
Frank Cavaliere	\$	500.00	FEB 2025 FIRE PREVENTION CONSULTANT FEE
Front Range Fire Apparatus	\$	116.95	UNIT 3122 GAUGE, VOLTMETER
Fruita COOP (2)	\$	4,237.65	FUEL (\$1,938.15);UNIT# 3116 ROTATE LT TRUCK TIRES;LED 4PK LIGHT BULBS;UNIT# 3113 EX CORD;ANTIFREEZE & ACADEMY MATERIAL
Grand Valley Power	\$	299.46	01/01 - 02/01/2025 SRVCS AT LOMA STATION & LOMA HALL
Hartman Brothers	\$	345.05	COMPRESSED OXYGEN
Intuit	\$	308.00	FEB 2025 QB PAYROLL MONTHLY PER EMPLOYEE FEE USAGE
IT Jet LLC	\$	1,676.00	FEB 2025 IT SRVCS
Kims Auto Parts, Inc.	\$	237.72	CODE READER & AMB# 3113 - QTY OF 1 BATTERY
Kroger/City Market	\$	44.99	CAKE FOR BADGE PINNING CEREMONY
Municipal Emergency Services	\$	403.36	UNIFORMS
National Registry of Emergency	\$	89.00	PARAMEDIC RECERTIFICATIONS
Patton's Printing Co	\$	172.11	QTY OF 500 RELEASE OF LIABILITY FORMS
Pinnacle Assurance	\$	5,519.50	2ND OF 9 INSTALLED PYMTS FOR WORKMAN'S COMP
PriceLine	\$	496.60	LODGING
Quality Health Network	\$	28.00	JAN 2025 MONTHLY SUBSCRIPTION FEE
Republic Services	\$	247.78	MARCH 2025 TRASH SRVC FOR FRUITA & LOMA FIRE STATION
Sam's Club	\$	64.00	PANTRY ITEMS
Service Center	\$	11.06	ATV-31 FUEL
T-Mobile	\$	768.42	01/21 - 02/20/2025 SRVC FOR 2 IOT DEVICES; DIALPAD & QTY OF 12 I pads
US Postal Service	\$	148.55	QTY OF 100 POSTAGE STAMPS
Ute Water Conservancy District	\$	216.20	01/13 - 02/12/2025 SRVCS FOR FRUITA & LOMA STATION
Wild Cat Crane & Welding, INC.	\$	72.50	ATV# 31 TIE DOWN AJUSTABLE
Xcel Energy	\$	2,492.55	12/17/2025 - 01/20/2025 SRVCS AT FRUITA STATION & 01/21 - 02/20/2025 SRVC FOR LOMA FIRE STATION
Xerox	\$	261.46	12/21/2024 - 01/21/2025 METER READ: BLK 429 COPIES & COLOR 1,413 COPIES

FEB. 2025 TOTAL BILLS \$ **73,712.21**

**Monthly Financial Statement
As of 02/28/2025**

Account	Balance	Dec. Interest Accrued	Jan. Interest Accrued	FEB. Interest Accrued
Cash On Hand	\$ 200.00	\$ -	\$ -	\$ -
Grand Valley Bank/ LVFD Main Checking - Acct 4.25% to 4.00% rate	\$ 278,410.19	\$ 1,849.42	\$ 1,464.45	\$ 876.43
Colo-Trust General Acct - 4.5175% to 4.4735 rate Avg Monthly Yield	\$ 2,174,722.97	\$ 8,587.26	\$ 8,298.25	\$ 7,449.30
Colo-Trust Infastructure Acct - 4.5175% to 4.4735 rate Avg Monthly Yield	\$ 1,015,085.74	\$ 4,008.27	\$ 3,873.35	\$ 3,477.08
	\$ 3,468,418.90	\$ 14,444.95	\$ 13,636.05	\$ 11,802.81

YTD ON INTEREST: \$ 25,438.86

Mesa County Statement of Collections

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
January	\$ 76,438.89	\$ 34,452.49	\$ 56,552.43	\$ 65,694.03	\$ 146,781.29	\$ 131,337.97	\$ 41,429.56	\$ 138,696.88
February	\$ 352,499.40	\$ 618,215.37	\$ 728,642.38	\$ 426,661.24	\$ 771,818.31	\$ 772,490.45	\$ 864,301.12	\$ 920,485.18
March	\$ 82,400.66	\$ 129,444.87	\$ 172,387.96	\$ 508,093.36	\$ 187,544.10	\$ 186,978.11	\$ 307,285.61	
April	\$ 279,396.29	\$ 461,235.08	\$ 412,732.87	\$ 473,056.17	\$ 466,266.80	\$ 455,465.04	\$ 597,460.26	
May	\$ 187,366.04	\$ 245,400.44	\$ 365,549.20	\$ 263,406.05	\$ 325,532.21	\$ 347,297.85	\$ 737,990.96	
June	\$ 254,300.75	\$ 461,282.41	\$ 434,609.05	\$ 477,413.05	\$ 539,208.34	\$ 540,999.46	\$ 668,360.20	
July	\$ 35,271.33	\$ 55,532.39	\$ 74,408.85	\$ 76,972.63	\$ 58,637.82	\$ 79,664.19	\$ 78,882.05	
August	\$ 31,431.78	\$ 42,211.06	\$ 56,417.57	\$ 42,205.90	\$ 54,246.37	\$ 54,920.05	\$ 50,156.06	
September	\$ 22,331.26	\$ 39,114.35	\$ 40,489.52	\$ 39,396.02	\$ 45,921.23	\$ 40,604.16	\$ 46,306.06	
October	\$ 20,166.51	\$ 32,927.19	\$ 33,148.40	\$ 39,931.69	\$ 38,983.85	\$ 38,183.14	\$ 44,712.96	
November	\$ 28,383.41	\$ 39,858.59	\$ 36,200.84	\$ 42,729.52	\$ 47,592.78	\$ 47,094.05	\$ 57,296.95	
December	\$ 20,561.20	\$ 27,649.10	\$ 36,226.84	\$ 35,710.52	\$ 31,356.36	\$ 31,720.90	\$ 33,409.44	
	\$ 1,390,547.52	\$ 2,187,323.34	\$ 2,447,365.91	\$ 2,491,270.18	\$ 2,713,889.46	\$ 2,726,755.37	\$ 3,527,591.23	\$ 1,059,182.06

* Please note that May 2024 total includes:

\$ 371,946.16	May 2024 Statement of Collections
\$ 366,044.80	Backfill
\$ 737,990.96	

2025 Lower Valley Fire Protection District Budget

GENERAL FUND INCOMES		2023 Actual	Budget 2024 Amended	2024 Actual	2025 Budget	2025 YTD	2025 Remaining
	Starting Fund Balance	\$2,233,464	\$ 2,606,143		\$ 3,428,149		
	Grand Valley Bank- Operating Account- Starting				\$ 407,748		
	Colo Trust- Savings Accounts- Starting		\$ -		\$ 3,168,357		
	Tabor Reserve	(\$120,538)	\$ (120,878)		\$ (129,750)		
	Available Fund Balance	\$2,112,926	\$ 2,485,265		\$ 3,298,399		
REVENUES							
40000	Mesa Co General Tax		\$ 2,625,840	\$ 2,714,157	\$ 2,748,769	\$ 1,005,114	
40200	Mesa Co Deliquent Tax		\$ 1,000	\$ 1,791	\$ 1,000	\$ 28	
40400	Mesa Co. Deliquent Tax Int		\$ 100	\$ 118	\$ 100	\$ 6	
40600	Mesa Co Gen Tax Interest		\$ 1,500	\$ 4,596	\$ 3,000	\$	
40700	Public Safety Tax		\$ 95,000	\$ 116,075	\$ 100,000	\$ 18,688	
40800	Mesa Co Treasurer Misc		\$	\$	\$	\$	
41000	Mesa Co Ownership Tax	\$ 280,833					
41500	Senior/Veterans and 41550 - Personal Property <50K Tax Exem	\$ 66,996		\$ 69,989	\$ 65,000	\$ -	\$ 65,000.00
Total Tax Revenues							
PENSION							
49010	Pension						
OTHER INCOMES							
41600	Grant Funds Received	\$ 56,482	\$ 158,716	\$ 32,892	\$ 209,715	\$ 2,250	\$ 207,465
42000	Interest: ColoTrust	\$ 72,609	\$ 60,000	\$ 160,857	\$ 100,000	\$ 23,098	\$ 76,902
1464.45	Interest: Grand Valley Bank	\$ 10,657		\$ 35,346	\$ 20,000	\$ 2,341	\$ 17,659
42800	Plan Review Fees	\$ 36,742	\$ 30,000	\$ 22,401	\$ 20,000	\$ 6,273	\$ 13,727
43400	Out Of District Response Calls	\$ 62,593	\$ 15,000	\$ 35,042	\$ 15,000	\$ 38,978	\$ (23,978)
45400	Copy Fees/Permits	\$ 6,600	\$ 6,500	\$ 6,700	\$ 6,500	\$ -	\$ 6,500
45500	Memorial/Donations	\$ 47,015	\$ 1,000	\$ 32,700	\$ 1,000	\$ 20	\$ 980
46000	Fire Service Contracts	\$ 36,335	\$ 36,827	\$ 37,718	\$ 37,718	\$ -	\$ 37,718
48000	Ambulance Charges	\$ 2,102,307	\$ 2,000,000	\$ 2,166,015	\$ 2,000,000	\$ 469,411	\$ 1,530,589
63000	Insurance Contractual Adjustments (Contra Revenue)	\$ (1,282,777)	\$ (1,240,000)	\$ (1,225,149)	\$ (1,240,000)	\$ (279,622)	\$ (960,378)
48010	Other Medical Income	\$ 75,652	\$ 75,000	\$ 47,785	\$ 40,000	\$	\$ 40,000
48020	Fund Raisers	\$ 1,600	\$ 3,000	\$ 40	\$ 3,000	\$	\$ 3,000
48030	Other Types Income	\$ 60,589	\$ 443,545	\$ 468,717	\$ 151,406	\$ 3,072	\$ 148,334
Total Other Incomes		\$1,286,403	\$ 1,589,588	\$1,821,064	\$ 1,364,339	\$ 265,822	\$ 1,098,516
TOTAL REVENUE		\$4,029,274	\$ 4,578,028	\$5,073,834	\$ 4,582,208	\$ 1,345,107	\$ 3,237,100

GENERAL FUND EXPENSES		2023 Actual	Budget 2024 Amended	2024 Actual	2025 Budget	2025 YTD	2025 Remaining
ADMINISTRATION							
40900	Abatement	\$ 2,148	\$ 2,500	\$ 3,200	\$ 6,092	\$ -	\$ 6,092
40950	Abatement Interest	\$ 141	\$ 250	\$ 615	\$ 250	\$ -	\$ 250
41400	Mesa Co Tres. Commission	\$ 45,549	\$ 50,000	\$ 55,689	\$ 60,000	\$ 20,103	\$ 39,897
60000	Bank / Credit Card Fees	\$ 1,418	\$ 3,000	\$ 1,314	\$ 2,000	\$ 165	\$ 1,835
60100	Administration Fees/All	\$ 15,029	\$ 18,200	\$ 15,281	\$ 18,200	\$ 493	\$ 17,707
60200	Legal/Audit/Notices: ALL	\$ 15,193	\$ 29,000	\$ 31,385	\$ 29,000	\$ 1,507	\$ 27,493
60500	Election Expense	\$ 78	\$ -	\$ -	\$ 15,000	\$ 166	\$ 14,834
60910	Fire Prevention	\$ 3,259	\$ 10,000	\$ 8,582	\$ 10,000	\$ 1,000	\$ 9,000
62500	Dues/Subscriptions	\$ 17,853	\$ 21,640	\$ 17,019	\$ 23,150	\$ 3,361	\$ 19,790
72300	Colorado Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72500	CRA/Employer Match	\$ 11,002	\$ 14,694	\$ 10,171	\$ 8,032	\$ 1,172	\$ 6,860
76500	FPPA/Employer Match	\$ 130,335	\$ 158,431	\$ 156,887	\$ 213,287	\$ 29,556	\$ 183,731
76550	FPPA/Employer D & D	\$ 51,135	\$ 62,455	\$ 59,511	\$ 75,571	\$ 10,696	\$ 64,874
77000	SS/Employer Match	\$ 16,505	\$ 20,713	\$ 16,978	\$ 18,360	\$ 2,540	\$ 15,820
77200	Medicare/Employer Match	\$ 28,781	\$ 31,281	\$ 32,386	\$ 35,490	\$ 5,504	\$ 29,985
77500	Wages Expense	\$ 1,984,886	\$ 2,332,465	\$ 2,233,438	\$ 2,550,019	\$ 379,605	\$ 2,170,414
Total Administration		\$ 2,323,310	\$ 2,754,629	\$ 2,642,457	\$ 3,064,450	\$ 455,866	\$ 2,608,584
70100	Travel Expense	\$ 2,169	\$ 2,500	\$ 1,481	\$ 2,500	\$ 896	\$ 1,604
70500	Mileage Allowance / Personnel	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
71000	Meal Allowance	\$ 2,297	\$ 3,500	\$ 4,215	\$ 5,000	\$ -	\$ 5,000
89500	Lodging Allowance	\$ 6,684	\$ 5,000	\$ 9,128	\$ 10,000	\$ 1,358	\$ 8,642
89600	Supplies/Tests/CBI/Medical	\$ 1,408	\$ 14,875	\$ 771	\$ 14,875	\$ 830	\$ 14,045
89700	Education - Materials	\$ 24,194	\$ 43,000	\$ 25,243	\$ 52,300	\$ 3,425	\$ 48,875
89840	Clothing Allowance	\$ 4,619	\$ 16,000	\$ 14,108	\$ 16,000	\$ 1,069	\$ 14,931
Total Personnel Reimburse/Expense		\$ 41,369	\$ 85,875	\$ 54,947	\$ 101,675	\$ 7,578	\$ 94,097
INSURANCE							
89000	Dist.Liability/Bonds/Insurance	\$ 41,110	\$ 45,000	\$ 36,506	\$ 45,000	\$ -	\$ 45,000
89100	State Comp/Insurance	\$ 70,473	\$ 65,000	\$ 43,237	\$ 65,000	\$ 9,512.00	\$ 55,488
89200	H&A/Insurance	\$ 402,734	\$ 446,643	\$ 432,176	\$ 479,068	\$ 73,099	\$ 405,969
89300	Claims/Expenses/Insurance	\$ 6,892	\$ 8,500	\$ -	\$ 8,500	\$ 765	\$ 7,736
89400	Triad/Insurance	\$ 1,387	\$ 2,500	\$ 620	\$ 3,000	\$ 210	\$ 2,790
Total Insurance		\$ 522,596	\$ 567,643	\$ 512,538	\$ 600,568	\$ 83,586	\$ 516,982
SUPPLIES							
61000	Office/Small Equipment	\$ 2,550	\$ 500	\$ 996	\$ 1,000	\$ 450	\$ 550
61500	Office/Mailing Expense	\$ 2,253	\$ 2,000	\$ 1,816	\$ 2,000	\$ 165	\$ 1,835
61800	Office/Supplies	\$ 2,670	\$ 2,000	\$ 3,368	\$ 4,000	\$ 232	\$ 3,768
89800	Supplies/Medical	\$ 143,266	\$ 73,000	\$ 57,187	\$ 106,380	\$ 5,565	\$ 100,815
89810	Supplies/Fire	\$ 36,676	\$ 43,200	\$ 18,073	\$ 55,950	\$ 1,440	\$ 54,510
Total Supplies Expense		\$ 187,416	\$ 120,700	\$ 81,442	\$ 169,330	\$ 7,851	\$ 161,479

GENERAL FUND EXPENSES		2023 Actual	Budget 2024 Amended	2024 Actual	2025 Budget	2025 YTD	2025 Remaining
STATION OPERATION/MAINTENANCE							
63500	Utility - Misc Expense	\$ 91	\$ 500	\$ 128	\$ 500	\$ -	\$ 500
65000	Utility - Phone	\$ 9,722	\$ 9,000	\$ 17,080	\$ 9,000	\$ 1,778.46	\$ 7,222
65200	Utility - Sewer	\$ 806	\$ 1,200	\$ 817	\$ 1,200	\$ 125	\$ 1,075
65500	Utility - Trash	\$ 2,639	\$ 2,800	\$ 3,775	\$ 3,500	\$ 509	\$ 2,991
66000	Utility - Electric/Gas	\$ 24,997	\$ 30,000	\$ 24,982	\$ 30,000	\$ 5,326	\$ 24,674
66500	Utility - 911 Dispatch	\$ 81,711	\$ 94,470	\$ 94,470	\$ 104,000	\$ 17,778	\$ 86,222
67000	Utility - Water	\$ 2,467	\$ 3,000	\$ 2,648	\$ 3,000	\$ 430	\$ 2,570
67500	Computer Expense	\$ 3,923	\$ 2,000	\$ 1,980	\$ 4,000	\$ 145	\$ 3,855
68000	EMS Reimb/MC Emergency Manage	\$ 7,680	\$ 16,000	\$ 7,500	\$ 16,000	\$ -	\$ 16,000
68500	Maintenance/Radio	\$ 2,303	\$ 12,000	\$ 5,181	\$ 82,000	\$ -	\$ 82,000
69000	Maintenance Contracts	\$ 91,884	\$ 113,149	\$ 104,130	\$ 110,212	\$ 11,597	\$ 98,615
89820	Janitorial	\$ 2,947	\$ 3,000	\$ 3,426	\$ 4,000	\$ 126	\$ 3,874
89830	Supplies - Food	\$ 1,980	\$ 3,500	\$ 2,197	\$ 3,500	\$ 164	\$ 3,336
90600	Building Maintenance	\$ 9,413	\$ 12,000	\$ 14,108	\$ 16,000	\$ 87	\$ 15,913
90601	Miscellaneous	\$ -	\$ 500	\$ (5)	\$ 500	\$ 2	\$ 498
Total Station Operation/Maintenance		\$ 242,564	303,119	\$ 282,418	387,412	38,067	\$ 349,345
EQUIPMENT REPAIR/MAINTENANCE							
90000	Vehicle - Parts & Supplies	\$ 42,025	\$ 45,000	\$ 22,948	\$ 34,000	\$ 996	\$ 33,004
90010	Misc - Repairs/Maintenance/Tow	\$ 564	\$ 850	\$ 392	\$ 850	\$ 73	\$ 778
90030	Fire Equipment Repair/Maint			\$ -			\$ -
90100	Vehicle - Small Tools	\$ 999	\$ 1,500	\$ 481	\$ 1,500	\$ 70	\$ 1,430
90200	Vehicle - Tires & Tubes	\$ 15,802	\$ 7,000	\$ 1,463	\$ 7,000	\$ 75	\$ 6,925
90300	Vehicle - Misc. Items	\$ 349	\$ 1,000	\$ 6	\$ 1,000	\$ 10	\$ 990
71500	Fuel Costs	\$ 36,379	\$ 40,000	\$ 28,172	\$ 35,000	\$ 3,911	\$ 31,089
71600	Oil & Fluids	\$ 1,237	\$ 4,000	\$ 2,654	\$ 4,000	\$ 443	\$ 3,557
Total Equipment Repair/Maintenance		\$ 97,354	\$ 99,350	\$ 53,753	\$ 83,350	\$ 5,577	\$ 77,773
GENERAL FUND EXPENSES							
CAPITAL PROJECTS							
90400	Capital Building Expense	\$ 16,333	\$ 5,000	\$ -	\$ 166,000	\$ 643	\$ 165,357
90500	New Equipment/Future Capital Items	\$ 225,651	\$ 867,000	\$ 624,272	\$ 812,000	\$ -	\$ 812,000
90800	Pension Contribution	\$ -		\$ -	\$ -	\$ -	\$ -
Total Capital		\$ 241,984	\$ 872,000	\$ 624,272	\$ 978,000	\$ 643	\$ 977,357
Total Expenditures:		\$ 3,656,595	\$ 4,803,316	\$ 4,251,828	\$ 5,384,785	\$ 599,169	\$ 4,785,616
Increase/ Decrease in Reserves		\$ 372,680	\$ (225,287)	\$ 822,005	\$ (802,577)	\$ 745,938	
Available Fund Balance		\$ 2,485,606	\$ 2,259,978	\$ 3,307,270	\$ 2,495,822	\$ 4,044,337	
Tabor Reserve		\$ 120,538	\$ 120,878	\$ 120,878	\$ 129,750	\$ 129,750	
Ending Fund Balance		\$ 2,606,143	\$ 2,380,856	\$ 3,428,149	\$ 2,625,572	\$ 4,174,087	

AMBULANCE BILLING RESOLUTION

03/13/2025

THEREFORE, THE BOARD OF DIRECTORS OF THE *LOWER VALLEY FIRE PROTECTION DISTRICT*
HEREBY RESOLVES TO ADOPT THIS RESOLUTION

The Board of Directors of Lower Valley Fire Protection District have determined to write off the following amounts for non-collectable contractual agreements between the District and Medicare, Medicaid, and/or Commercial payers (*as required by law*); collection fees; deceased persons; bankruptcy judgements; employee and/or retiree benefit persons; and indigent/homeless persons accounts for ambulance services in the amounts stated below for the month of February 2025:

Contractual Adjustments:	\$109,245.08
Deceased:	\$1,907.00
Employee / Retiree Benefit:	\$210.14
Indigent/Homeless:	\$0.00
Bankruptcy:	\$0.00

Total: \$111,362.22

Patient accounts sent to collections in February 2025 = \$8,102.71 to AR Services (A1 Collections).

PASSED and ADOPTED by the Board of Directors of the Lower Valley Fire Protection District
on the 13th day of March 2025

Lower Valley Fire Protection District
President of the Board of Directors

Lower Valley Fire Protection District
Vice-President of the Board of Directors



STAFF REPORT

March 13, 2025

Administrative Reports

Mahea's Report

- Ambulance income received for the month of February 2025 = \$73,115.79
 - Decreased income in Feb due to beginning of the year deductible resets and a shorter month

Diana's Report

Election Cancellation and Next Steps

- **Self-Nominations and Acceptance Forms Deadline**
 - The last day for Self-nominations and Acceptance Forms was Friday, 02/28/2025, at office closing (4:30 PM).
- **Board Resolution to Cancel the Election**
 - As the Designated Election Official (DEO), once I receive the signed resolution from the Board to cancel the election (since there are no other candidates), Mark Bonella and Jesse Mease will continue in their current positions on the LVFD Board.
- **Notice of Election Cancellation**
 - The next step will be to publish a notice of cancellation in the Daily Sentinel, on our website, and send it to the Mesa County Clerk and Recorder. A copy of the notice will also be filed with the Division of Local Government.
- **Special Note by SDA**
 - Since the election is canceled, the term of office for the people declared elected (Mark Bonella and Jesse Mease) will commence at the next meeting of the Board of Directors of the special district, following the date of the election, but no later than thirty (30) days after the election date. This will occur upon signing and filing an oath with the Mesa County Clerk & Recorder.

Chief's Report

- I have been working with GJFD to address response zone issues and developing a uniform response to calls.
- Fruita Living Magazine- Will be publishing the first of our "Community Education" Series along with the Board meeting Schedule starting in the April publication.
- Strategic Plan- I am still working with a couple of firms on their proposals. I hope to have information to present at the April meeting.
- Physical Fitness SOP Implementation- I would like to purchase the treadmills that were discussed and budgeted now that we received a sizable statement of collection.
- Apparatus Updates:
 - Ambulance 3113 sold for \$8,000 at the auction
 - Travis and I picked up the new chassis in Salt Lake last Friday and Pine Country is working through the re-chassis
 - Brush 32 had a water pump failure. It has been repaired and is back in service.
 - Station Alert System at Station 31 had an amp failure that has been replaced.

Deputy Chief Report

- Academy completes the classroom portion of Firefighter 1 this week. Live fire and firefighter 2 will run through 4/3.
- Wildland training occurring month of March
- Call volume is up 20% from YTD last year (2/28)
- First round of hearings for the EMS Provider Grant will be on March 24th

Fire Prevention Activities YTD

City of Fruita Plan Reviews	3 Not including Pre Construction Meetings
Mesa County Plan Reviews	6 plan reviews

Sprinkler Systems Inspections Fruita	
Brady Residence	1 Rough in and Insulation Inspection
Fruita Meeting House LDS Church	Final Hydro and Flow Test / Fire Alarm Final

Residential Subdivision	
Site Plan	1
Fire Alarm Reviews	
Building Permit	1
Fire Underground	
Above Ground Tank installation	
Tennant Finish Plan Review	1

Mesa County Sprinkler Systems	
932 22 Rd	Final Sprinkler Inspections
1961 N. Road	Rough and insulation Inspection
2087 Kedrowski Ct	Rough in Inspection
1070 19.5 Rd	Sprinkler Review

Driveway Permits	
Simple Land Division	
Property Line Adjustments	2
Clearance Permits	
Site Plan Review	1
Temporary Events	1
Pyrotechnic/Flame Effects	
Rezone Review	
Hood Extinguishing System Review	

Wildland Urban Interface Home Inspection.	1
Total Business Inspections	6
Food Truck Incpections	5

Fruita Farmers Market PR Event	
COOP Farm & Ranch Days	
Truck- N-Treat	
American Red Cross Sound the Alarm	1 home 1 installed
Rimrock Elementry	
Shelledy Elementry	
Monument Ridge Elementry	
Loma Elementry	Preschool 18
Station Tours	1 Boy scouts

Fruita Residential Units	Mesa County Resiential Units
805 W. Ottley 61 unit Apartment Complex	1900 Broadway 180 campsites
Window Rock View Filing #1 19 units	

**CANCELLATION OF ELECTION and
DECLARATION DEEMING CANDIDATES ELECTED
BOARD OF DIRECTORS RESOLUTION 03/13/2025-1**

§1-13.5-513, C.R.S.

THEREFORE, THE BOARD OF DIRECTORS OF THE *LOWER VALLEY FIRE PROTECTION DISTRICT*
HEREBY RESOLVES TO ADOPT THIS RESOLUTION

WHEREAS, the Board of Directors of the District is authorized to cancel the election by resolution and declare candidates elected at the close of business on the sixty-third before the election to be conducted on May 6, 2025; and

WHEREAS, the Board of Directors has duly certified that there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates,

Now, THEREFORE, pursuant to 1-13.5-513, C.R.S., the Board HEREBY cancels the regular election to be conducted on the 6th day of May, 2025 by formal resolution and

THE BOARD DECLARES THE FOLLOWING CANDIDATES ELECTED FOR THE FOLLOWING TERMS OF OFFICE:

<u>Mark Bonella</u> (Name)	<u>973 21 ½ Road Grand Junction, CO 81505</u> (Address)	<u>4 Years</u> (Term Length)
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<u>Jesse Mease</u> (Name)	<u>1279 Henrys Lane Loma, CO 81524</u> (Address)	<u>4 Years</u> (Term Length)
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PASSED and ADOPTED by the Board of Directors of the Lower Valley Fire Protection District
on the 13th day of March 2025

Lower Valley Fire Protection District
President of the Board of Directors

Lower Valley Fire Protection District
Vice-President of the Board of Directors

**CANCELLATION OF ELECTION AND
DECLARATION DEEMING CANDIDATES ELECTED FOR
Lower Valley Fire DISTRICT**

The Designated Election Official of the Lower Valley Fire District has been duly authorized by the Board of Directors to cancel and declare candidates are elected if, at the close of business on the sixty-third (63rd) day before the election or thereafter, there are not more candidates than offices to be filled at the election to be conducted on May 6, 2025; and

As of the close of business on February 28, 2025, or thereafter, there were not more candidates for Director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates.

Pursuant to Section 1-13.5-513(1), C.R.S., the Designated Election Official hereby cancels the regular election to be conducted on May 6, 2025.

THE ELECTION IS CANCELLED AND THE FOLLOWING CANDIDATES ARE DECLARED ELECTED FOR THE FOLLOWING TERMS:

<u>Mark Bonella</u> Name	<u>973 21 ½ Rd.</u> <u>Grand Junction, CO 81505</u> Address	<u>4</u> Year Term
<u>Jesse Mease</u> Name	<u>1279 Henrys Lane</u> <u>Loma, CO 81524</u> Address	<u>4</u> Year Term

DATED 4th of March, 2025.



Designated Election Official

Contact Person for District:

Diana Manzanares

Telephone Number of District:

970-858-3133 ext 2

Address of District:

168 N. Mesa St., PO Box 520
Fruita, CO 81521